

AIRPORT CONSULTATIVE COMMITTEE

Minutes of Meeting held on Tuesday 28th April 2015

Present:	CLlr Jeff James (Chairman)	Vale of Glamorgan (Rhoose)
	Debra Barber	Cardiff Airport Managing Director
	Cassie Houghton	Cardiff Airport Marketing & PR Manager
	Paula Baggot	Cardiff Airport Executive Assistant
	CLlr Stuart Egan	Vale of Glamorgan Council
	CLlr Neil Moore	Vale of Glamorgan Council
	Mr Anthony Ernest	Vale Tourism Association
Apologies:	Helen Tustin	Regal Travel – ABTA & Advantage
	CLlr Patel	Cardiff Council
	CLlr Phil White	Bridgend County Borough Council
	Spencer Birns	Cardiff Airport Aviation & Business Development Director
	CLlr Dilwar Ali	Cardiff Council

Also in

Attendance: Members of the Public

1.0 Welcome from the Chairman

The Chairman opened the meeting, welcomed all Members and thanked all for taking time to attend.

2.0 Apologies

Apologies were noted as above.

3.0 Minutes of the Last Meeting held on 11th December 2014

The Chairman and Committee agreed that the Minutes of the last ACC held on 11th December 2014 were a true and accurate record of the meeting. There were no matters arising.

The Chairman asked the management team to kindly update the Committee and give an overview of news since the last meeting.

4.0 Report from the Airport Team

Update from Cassie Houghton – Marketing & PR Manager

We are very pleased to welcome Flybe to Cardiff Airport in June as their chosen base for two Embraer 195 jet aircraft. Its official opening will see the start of thirteen routes to

destinations like Milan, Faro, Munich, Dusseldorf, Glasgow and Chambéry. This will bring great value for money with leading fares of £24.99 and more choice.

Thomas Cook has announced Orlando for August and again one for 25th May 2016. There has been a strong demand for long-haul capability.

Cruise programme – 2015 Caribbean Dreamliner this winter.

Linksair – Cardiff to Norwich with leading fare of £59.00 one way started 20th April.

We held a Holiday Market with Regal Travel on 22nd February with more than 30 travel and tour companies exhibiting and offering exclusive offers. Over 1000 people were in attendance, we were very pleased with the turnout and support.

The fly-on-the-wall documentary 2nd series has been commissioned and they will be looking at filming until end of 2015 and aired in January. They will be looking at developing stories with the staff and the airport.

5.0 Update from Debra Barber, Managing Director

Board

There has been some change to the Board. Non-Executive Directors Andrew Sargent, David Goldstone and Philip Ashman have stepped down from their assignment on 25th April. Lord Rowe-Beddoe, Margaret Llewellyn and Geraint Davies are the remaining appointed Non-Executive Directors.

It has been announced that Lord Rowe-Beddoe will step down as Chairman but will continue until October 2015 and we will then be joined by Roger Lewis beginning of November.

RNAV

Consultation on RNAV was 24th March and was sent to CAA. We have received one objection – aiming for December launch.

Environmental

We have just completed a review on all systems and procedures with Natural Resource Wales on drainage and we have a good result, fully compliant.

We are also immensely proud to be 100% landfill diversion. The food rocket is installed for all food composted and will be looking at local businesses for food waste.

Airfield

We have completed the CAA emergency exercise and achieved required standards for 2 years.

Terminal

On 1st June we will be installing Phase V baggage system – self-help at check-in at bag-drop. There will be an assistant adjacent to the machines if help is needed.

Rugby World Cup

There will be a lot of increased traffic, approximately an additional 30,000 pax, 230 flights. We are working closely with the councils and local police. 300 coaches to and from the airport is expected.

Flight Safety Award

We are now the proud holder of the Flight Safety Award AOPA, member of the Strasser scheme.

6. Questions from the Floor

Do we recycle waste from aircraft?

DB – yes we recycle everything including food waste.

What is the latest with the T9 bus?

DB – we are now in the summer season and therefore the T9 bus will run every 20 minutes. Average loads are higher and it's a strategic asset to the airport. It is vital for an international airport to have an express service and it helps to market airlines and additional passengers.

It was suggested that it would be easier if the T9 bus ticket could be integrated with other local company transport tickets.

We have a member of staff who sits on the committee so will ask her to raise the point.

CH

As there were no further questions, the Chairman closed the meeting and thanked everyone for coming.

7. Date of Next Meeting

To be advised and circulated to Members. It will also be placed on airport website for members of the public.

Distribution:

All ACC Members

Airport Website for information